

## ROTARY CLUB OF EDMONDS

Approved Minutes of the Board of Directors Meeting  
January 5, 2011

Board Present: Libby Freese, Kirk Greiner, Don Henderson, Carol Kinney, Brian Larman, Pam LeMay, Lamin Manneh, Doug Purcell, Matt Smith, Pat Thorpe and Jim Welsh

Board Absent: Sophie Hamilton and Jim Hodges

Guests: None

The meeting was called to order at 7:35am by President Don who noted that a quorum was present.

Secretary's Report: The December 1, 2010 Board Minutes were approved as corrected. Pam also reminded the Board that District 5030 has requested that all clubs included a notation in their Board minutes regarding the officers that were elected at the December Annual Meeting. Officers for 2011-12 are:

President: Lamin Manneh	Service Projects: Bill Toskey
President Elect: Matt Smith	Membership: Brian Larman
Vice President: Kirk Greiner	Public Relations: Doug Purcell
Secretary: Pam LeMay	RI Foundation: Michael Kealy
Treasurer: Libby Freese	Fund Raising: Karen Wiggins
Sgt-at-Arms: Jim Hodges	Club Administration: Sophie Hamilton

President's Report: Don asked all directors to announce committee meetings during Happy Bucks and post to the calendar on the new DaCdb site or to give to Pam who will post. Minutes including attendees should also be forwarded to Pam.

### Action Items

**Carry-over: Don, Carol and Lamin will contact the Edmonds Floretum Garden Club. Don and Doug will prepare letters/communication to Sharalyn and to the club members regarding protocol that reflects The Four Way Test. Drafts will be shared with the board prior to distribution.**

Treasurer's Report: Libby distributed the Profit and Loss Budget vs Actual statement through December 31, 2010. Finances are on track but she recommends moving \$5000 from the money market account to the general fund. Since Shoreline Bank no longer exists, M/S/P for Libby to move the Rotary accounts to Banner Bank with the hope that a new member may be recruited from this institution. Dues for the third quarter were mailed rather than emailed.

Vice-President's Report: Kirk was thanked for all of his hard work on the new club website. M/S/P to end the ClubRunner site immediately. Kirk will try to secure a refund since ClubRunner is paid annually. He then led a discussion of the club bylaws that had previously been sent to the Board. He noted all discussion recommendations. M/S/P

the Board approved the Bylaws as amended. Kirk will resend the Bylaws to the Board to ensure all changes were captured. Copies will be sent to club members prior to discussion/voting at a club meeting which will be held before the end of January.

**Action Items**

**Kirk will terminate ClubRunner website and try to secure a refund. He will also resend the Board-adopted Bylaws to Board for final review then mail to club members prior to the club vote to adopt the new Bylaws.**

**Carry-over: Kirk will contact board members who will provide input for the Club Procedural Manual.**

Sergeant-at-Arms Report: None due to Jim Hodges' absence

Past President Report: No report

Directors' Reports:

**Membership** – Don indicated that Georgene Jones submitted her resignation due to business pressures—M/S/P Don will send her a letter from the club accepting her resignation with our regrets and good wishes. Janice Freeman's 1 year Leave of Absence ended December 31<sup>st</sup> but due to her husband's new medical challenges no action regarding her status will be taken until the February Board.

Lamin shared his proposal regarding the creation of an "Angel Fund" to assist individuals who are having financial difficulties paying their dues. After Board discussion, it was agreed that the process should be very simple with the President, President-elect and Treasurer handling the details. The January WAVE will have a notice about this fund. Brian also encouraged Board members to help distribute ROTARIAN magazines that have the label with the invitation to attend a meeting and other club contact info.

**Action Items**

**Don will write a letter to Georgene. Janice's membership status will be revisited at the February Board meeting. The January WAVE will describe the "Angel Fund."**

**Service Projects** – Jim indicated that the Gambia Water Project has been completed and that Carol is following-up on the last year of the Rabuor Village Project. Don and Jim were asked to update the matrix that outlines the club's projects and expended funds. Jim will also provide material for the January WAVE and will make a presentation at a future club meeting. Pam reported that the scholarship applications have been distributed to the three high schools and thanked Kirk for posting on the new club website. The Hazel Miller Foundation has asked to meet with the Scholarship Committee.

**Action Items**

**Carol will follow-up with Rabuor Village. Jim and Don will update the project matrix. Jim will provide information for the January WAVE and make a presentation at a club meeting re club projects/expenditures. Scholarship Committee will meet with Hazel Miller Foundation.**

**Public Relations** –Doug reported that our club has a link on MyEdmondsNews.Com and that work is being done on developing a Facebook presence for the club. Kirk also commented that the club Facebook will be linked to the public home page of our club's website [www.edmondsrotary.org](http://www.edmondsrotary.org)

**RI Foundation** – Pat reported that with club match \$3,425.28 has been donated by a total of 10 members.

**Administration** – No report due to Sophie's absence.

**Fund Raising** – Matt distributed hardcopies of the electronic report that had been previously distributed to the Board. He encouraged the Board to model script purchases. Doug reported that the Waterfront Festival contract is being negotiated and will come to the board to be finalized.

Old Business: None

New Business: Lamin commented that he is working with Pauline Gubbels re the Club Retreat, potentially to be held in Woodinville. More details will follow.

<b>Action Item</b>
--------------------

<b>Lamin will share dates/details for the Club Retreat.</b>
---

The meeting adjourned at 9:15am.

Next board meeting will be on Wednesday, February 2<sup>nd</sup> at 7:30am in the Port of Edmonds Commissioners' Room. **All directors should send reports to the Board no later than January 26<sup>th</sup>.**

Respectfully submitted, Pam LeMay