

## ROTARY CLUB OF EDMONDS

Approved of the Board of Directors Meeting  
February 3, 2010

Board Present: Vern Chase, Kirk Greiner, Sophie Hamilton, Don Henderson, Carol Kinney, Pam LeMay, Joel Phillipps, Pat Thorpe, Meenakshi Tomar and Frank Yamamoto

Board Absent: Pam Halsan, Doug Purcell and Jim Welsh

Guests: Pauline Gubbels and Bill Keppler

The meeting was called to order at 7:30am by President Carol who noted that a quorum was present.

President's Report: Carol reported that the caterer evaluations indicated that club members felt the food was excellent and the presentation good.

Secretary's Report: The January 6, 2010 Board Minutes were approved.

Treasurer's Report: Joel reported the following January balances:

Crime Watch	\$ 8,587	General Fund	\$ 9,507
Money Market	\$16,931	Waterfront Festival	\$ 398
12 month CD	\$35,377	6 month CD	\$35,081

Joel noted that \$10,000 from the Money Market account was moved to the General Fund to cover recent budgeted expenditures (esp from Service Projects Committee). He commented that year-to-date expenditures/income is on budget. Brent Hagen prepared the Tax Return 9-90 EX Form for the club and it was M/S/P for Carol to sign as submitted. Joel will mail. He reported on his review of the cost of club meeting lunches to see if there were any discrepancies as compared to the monies being paid for lunches. He indicated that his analysis of cost/income received between July-December 2009 showed an actual positive net of \$150. The board decided that no further action was necessary at this time.

### Action Items

**Carol will sign prepared Tax Return 9-90 EX Form and Joel will mail.**

Vice-President's Report: No report.

Sergeant at Arms: The Board recommended that Carol remind the club members that comments/jokes at meetings should always be shared with the Four Way Test in mind.

**Action Item**

**Carol will send a reminder to club members re appropriateness of comments/jokes at meetings.**

Directors' Reports:

**Membership** – Meenakshi presented the committee's criteria recommendations for "Friends of Edmonds Rotary" and "Honorary Member" categories. After much discussion, the Board decided that "Friends" would be considered in the context used by ClubRunner and made recommendations to the criteria for the Honorary Members. M/S/P that the Board agreed in the general policy as outlined, discussed, and revised. Meenakshi will send Board members a revised document reflecting the agreed upon changes. It was agreed that Carolyn Douglas and Rudy Jones will be removed as Honorary Members. It was M/S/P to approve Michael Plunkett and Milt Scott as members as soon as they completed orientation and paid their membership fees.

**Action Items**

**Meenakshi will send the board the revised criteria for "Honorary Membership." At the March Board Meeting, she would like to discuss the Membership Committee's thoughts on actions to be taken regarding members with low attendance.**

**Service Projects** – no report due to Jim's absence. Kirk was asked to post material about the Shelter Box Project on our club's website.

**Action Items**

**Kirk will get Shelter Box Project info from Carol to post onto the website.**  
**Carry-over:** Carol and Bill Toskey will speak with Larry Thronsen about paperwork needed for the Trinity Place garage project.

**Public Relations** – Vern remarked that more publicity is needed for the Imani Winds Scholarship Fund Raising event on February 21. It was suggested that a "Letter to the Editor" be written to the local papers as one publicity strategy--Vern will write. Georgene and Vern are already working on publicity for the Waterfront Festival. Pat said that the January *Wave* would be distributed this week (her learning curve on her new Apple computer contributed to the later publication date). She indicated that about 20 members said they would like to receive *The Wave* electronically.

**RI Foundation** – Pat reported that our club's Polio Plus goal has been reached and about \$5103 in cash as been donated (that averages \$104 per member) without any major donors participating.

**Action Item**

**Carry-over:** Pat will provide members with their Paul Harris status.

**Administration** – no report due to Pam H's absence.

**Action Items**

**Carry-over: A topic will be determined for the Fireside and information will be shared with club members. Pam H. will work with Jim to feature our club's international service projects.**

**Fund Raising** – Carol encouraged Board members to help sell the remaining Imani Winds tickets. Pam L. reported that \$105 was generated in raffle ticket sales at the last club meeting. Frank reported that Doug's negotiations with the Port regarding the Waterfront Festival contract are progressing. Doug was asked to email the contract to the Board for consideration at the March meeting. Joel said that the major changes in Craig's contract are the performance dates. It is anticipated that both contracts will be available for Board review in March. A planning meeting for Waterfront Festival sub-committee chairs and interested members will be held at Carol's home on Wednesday, February 10<sup>th</sup> at 6:30pm.

**Action Items**

**Carry-over: Marketing for the Imani Winds fund raising event is continuing. Warren will complete a display of past scholarship recipients. Frank will make a presentation to the club about the tasks/committees involved in the Waterfront Festival and will provide the opportunity for sign-ups. Craig will attend a meeting closer to the festival. Doug and Joel will review the Craig's contract. Doug is also working on a contract with the Port. Both contracts will be emailed to the Board for discussion at the March Board meeting. If future "high-end" prize raffles are approved by the club members, Doug will complete the gambling application.**

**Edmonds Rotary Foundation (ERF)** – Pauline reminded the Board that RBC has provided a brokerage account so that securities can be donated. She thanked Kirk for posting ERF minutes and accounting information on the club's website. She also reported that the ERF advanced \$2512 for the purchase of the Imani Winds tickets. Frank indicated that he would like to retain all monies collected until final accounting of the event. A presentation regarding the ERF Awards program will be presented at a March club meeting. Approximately \$1780 has been collected toward shelter boxes through the Haiti relief appeal.

Old Business:

**Action Items**

**Carry-over: Sophie will obtain contracts from the Edmonds Conference Center and the Yacht Club. Board should email any issues to Don H. Sophie, Don and Pam H. will prepare a comparison matrix to be presented at the March Board meeting.**

New Business: None

The meeting adjourned at 9:15am.

Next board meeting will be on March 3, 2010 at 7:30am in the Port of Edmonds Commissioners' Room. Any director unable to attend is requested to send a report to Carol.

Respectfully submitted, Pam LeMay