

ROTARY CLUB OF EDMONDS
Approved Minutes of the Board of Directors Meeting
February 6, 2008

ATTENDANCE

Board Present: Vern Chase, Kathy Dahlstrom, Pauline Gubbels, Staser Holcomb, Michael Kealy, Pam LeMay, Doug Purcell, Susan St. Germaine, Don Schmutz, Larry Throndsen

Guests Present: Joel Phillipps, Don Henderson

Board Absent: Pam Halsan, Alex Hopkins, Val Mohney

Call to Order: Staser, 3rd Quarter President, called the meeting to order at 7:30am. He announced that a quorum was present.

1. Agenda: approved.
2. Secretary's Report: January 2, 2008 Board Meeting Minutes approved. It was agreed to keep minutes in the "members' only" section of the BackWash.

Action Items

Pam will bring a copy of the "approved" draft minutes to the club meeting. Staser will announce that they are available for member review.

3. Treasurer's Financial Report: Susan reported that \$82,498.93 was on deposit with expenditures and revenue both on target. She has received \$3275 from 9 Waterfront Festival vendors and the Crime Watch account has a balance of \$10,959.75. She reported that about \$3000 in unpaid quarterly billings are 30 days overdue. Susan announced that due to a business reassignment to downtown Seattle, she would need to resign from the club at the end of February. Staser indicated that Joel Phillipps had expressed interest in filling the remainder of Susan's term and accepting next year's position at Treasurer. It was M/S/P with gratitude to both Joel and Susan.

Action Items

Susan will send out second notices to those members who still owed their quarterly bill. She will also speak to Carl about getting a copy of the new member's bill for invoicing purposes.
Susan and Pam L. will prepare the paperwork necessary for Joel to become a signatory as club treasurer.
Joel will attend pre-PETS training on February 9.

4. Directors' & Vice-President's Reports:

Vice-President – Pauline reminded Susan that about \$300 will be coming back to the club from the expenses of the Strategic Planning (SP) Meeting. District facilitators will be providing a summary of the meeting and it will be shared with our club at the March 4th meeting. Doug's secretary will type up the notes written on the flipcharts so that it will be available for reference. The SP committee will be meeting on February 11 at noon. Pauline asked for ideas for her quarterly Family of Rotary report to the district. It was agreed that she provide information about the club's Health and Wellness Program.

Membership – Michael proposed Bill Wallace, Sarah Reece, and Scott Strauss for potential membership. M/S/P approval for each. He reported that Belete, Sarah and Bill will be inducted at the next meeting. Michael brought up a question regarding having both husband and wife in the same club. Pam L. continues to give Michael monthly reports on member attendance.

Action Items

Michael will check with RI and district to see if there are any rules against spouses being members of the same club. He will also bring recommendations about how to handle members with low attendance; perhaps phone calls from the board as a "fellowship call."

Service Projects – Don S. shared a thank you from Rotary First Harvest for the \$500 donation. After some discussion, it was agreed that Don S. would ask Ollie Schultz to serve with Rudy Jones as our club representatives to Rotary First Harvest. He also gave a report about his committee's recommendations regarding the Holiday Shopping Spree. Based upon this year's experience, it was suggested that our club organize the event separate from the Daybreakers Club because each club draws from a different organization and the number of children varies (our group with YWCA is about 15-20; Daybreakers with Boys and Girls Club is about 5-10). The overall group size of both is larger than Elmer's space can accommodate and we want to keep the popular breakfast element of this event. An updated list of children with ages is needed by mid-week of the shopping day. Our club budget will need to increase the amount of funds for this project---anticipate serving 20 children @ about \$100 each. New members need to be encouraged to get involved in this project. Don confirmed that most "goodie bags" given to the children includes items for other family members. Additionally, children often take pleasure in purchasing for family members while on their own "spree." Don also mentioned that he had been approached by a member who suggested that the club make a donation to the Don Cimini memorial bench. The board decided that a donation would not be made out of club funds but individuals would be encouraged to donate.

RI Foundation – Kathy reported that our club has met its goals with the district. There is a projected 2012 goal of all members being Paul Harris Fellows. She will continue to encourage donations to RI.

Public Relations – Vern discovered that 9 of our club members were born outside of the United States. He is working on a news story with that as its angle. Classifications talks will be given by both new and current members whenever time permits so that we will be reminded of our club’s interesting and unique members. Vern also asked that the following dates be included in the minutes:
May 31 City Park/Shelter #2 Start/Finish of Waterfront Festival 5K Run/Walk
July 29 City Park/Shelter #2 Joint meeting with our club and Daybreakers

Club Administration – No report

Action Item

Staser will check with Pam H. re the bylaws revisions that were to have been discussed at this meeting.

Fund Raising – Larry related that he and Doug have concluded the contract with Craig. It has been signed. Most committees are beginning to meet. The goal is to have co-chairs so that knowledge can be shared from one year to the next. Vern reminded us that we will not have the use of the parking lot but that a map is being developed to include the 5-K run as well as park and ride locations. Libby has proposed a wine-tasting event which could occur in April. November 8, 2008 is the date for our club’s fundraising auction.

Action Item

Doug will send Kathy, Pam L., Joel and Staser an electronic copy of the signed contract.

5. Unfinished Business – Staser announced that Kirk and the Edmonds Rotary Foundation Committee have agreed to meet with our board at least twice per year. There was no Edmonds Rotary Foundation financial report from Brent Hagen. Staser also reported that Val will begin serving his 2008-09 Sergeant-at-Arms position immediately. He also shared Alex’s report on the Dave Stern memorial. The board agreed that the project should proceed as outlined in Alex’s report. Staser also shared a letter of concern which was sent to the club by Mike Montgomery and his response to Mike.

Action Item

Board members agreed to informally “monitor” the conduct of members at the meetings to ensure that all guests and speakers are treated respectfully.

6. New Business – Discussion included a need for better understanding of the club’s various committees. Several suggestions were made and are listed under action items below.

Action Items

For the next board meeting, each committee director will prepare a description of the committee including its function and those currently on the committee. The website may need updating. Staser will follow up with Elizabeth about her offer to prepare a display board for club meetings. The display board will include each committee, its function and members. All members will be encouraged to participate on a committee.

Meeting adjourned at 9:00am.

Next meeting will be on March 5th at 7:30am at the **Pat Thorp’s Conference Room**. Staser will be sending directions to the meeting location. Any director unable to attend is requested to send a report to Staser Holcomb, 3rd Quarter President.

Respectfully submitted—Pam LeMay