

ROTARY CLUB OF EDMONDS

Approved Minutes of the Board of Directors Meeting
June 4, 2008

ATTENDANCE

Board Present: Vern Chase, Elizabeth Crouch, Kathy Dahlstrom, Pam LeMay, Val Mohny, Joel Phillipps, Larry Thronsen

Guests Present: Staser Holcomb, Carol Kinney

Representatives Present: Kirk Greiner (Edmonds Rotary Foundation)

Board Absent: Pauline Gubbels, Pam Halsan, Alex Hopkins, Michael Kealy, Doug Purcell, Don Schmutz

Call to Order: Elizabeth, 4th Quarter President, called the meeting to order at 7:35am, a quorum was present.

1. Agenda: approved
2. Secretary's Report: May 7, 2008 Board Meeting Minutes: approved
3. Treasurer's Financial Report: Joel reported the following balances:
\$11,612 Crime Watch \$4,593 General Fund
\$61,722 Money Market \$77,036 Waterfront Festival
Joel also provided a very preliminary breakdown of the revenue from the Waterfront Festival, noting that it was down approximately \$7,565 from last year. He has begun the process of moving the club's account to Shoreline Bank. Doug and he will be on the signature card.

Action Items

Joel will email the board a detailed Waterfront Festival spreadsheet. He will also email the fiscal year-to-date revenue/expenses. He will pull the club's Bylaws from the website and send with signed signature cards to Shoreline Bank. Joel is still checking to see if our contract for the credit card machine requires keeping an account with a specific bank.

4. Directors' & Vice-President's Reports:

Vice-President – No report

Membership – No report

Service Projects – No report

RI Foundation – Kathy indicated that one of the scholarship recipients was planning to go to school in the summer and had requested that a check be sent to the school. Board supported this request. Discussions included RI, its purpose and how much new members may/may not know about it. Pam and Staser mentioned that they had

received letters from RI asking for a \$59 contribution to help RI match the funds given by the Gates Foundation for the Polio Plus Project.

Action Items

Kathy will provide Elizabeth with the number of members who have made donations to RI this past year. Kathy volunteered to bring a visual representation of club members who have contributed to RI, hoping to encourage “Every Rotarian—Every Year.” Elizabeth will research the RI solicitation. Elizabeth will talk with Doug and Carl about how new members learn about RI during their orientations.

Public Relations –Vern reported that a digital camera has been purchased for the club. He was complimented on the Waterfront Festival publicity.

Action Items

Vern will research possibilities for including a phone number and website address in all publicity and marketing efforts. He will report back to the board about the infrastructure needed for those two marketing modalities.

Club Administration – No report but Kathy and Elizabeth agreed to assist Pam H. whenever necessary as she recuperates from her fall.

Fund Raising – Waterfront Festival

Larry reported that the committee will be having a debriefing meeting which he will summarize at the next board meeting. The board thanked the committee and several ideas were shared: need for more volunteers—especially on the part of new members and scholarship recipients; possibility of establishing credit with major vendors to expedite payments; creating a “duties/responsibilities” manual with procedures for future committees; emphasizing in publicity that this is a fundraiser; expanding and updating the listing of organizations and projects that benefit from the funds raised (may include a larger banner with photos); at the gate, handing out “thank you” cards that also list our club projects and info about Rotary.

Action Item

Larry will make a report at the next board meeting re the Waterfront Festival Committee’s debriefing meeting.

Club Foundation—No report

5. Unfinished Business

- Bylaw Revision

Action Item

Pam H. and Kirk will coordinate on the bylaw revisions needed and email to the board before the July meeting. Then the club members will be asked to their approval.

- SE Asia Relief Project—Elizabeth and Carol have met with Meena

Action Item

Elizabeth, Carol and Meena will continue to meet to determine what the greatest needs are so that a matching grant can be written.

- Sponsorship of events at Edmonds Center for the Arts—Elizabeth reported that she and Michael completed arrangements for \$1800 to be donated by our club with an additional \$800 from former Rotarian, Dennis Gallagher. This will result in continuing club recognition in the ECA's performance programs.

6. New Business

- Carol proposed that \$4000 of the World Community Service budget be transferred into the club foundation to be encumbered for disbursement when project grants are completed: \$2000 (Gambia Project) and \$2000 (school/healthcare center in Harar, Ethiopia). The board tabled the request and encouraged Carol to ask for these funds in the 2008-09 budget.

Action Items

Carol will request 2008-09 funds for the Gambia and Ethiopian projects.

- Community Service—District Simplified Grants—not discussed due to time limitations.
- Membership: Rotary Training Minutes—not discussed due to time limitations.

Elizabeth adjourned the meeting at 9:10am. Next meeting will be on July 2nd at 7:30am in the Port of Edmonds Boardroom--unless a different day/time is established by the new club president, Doug Purcell. Any director unable to attend is requested to send a report to Doug.

Respectfully submitted—Pam LeMay