

ROTARY CLUB OF EDMONDS

Approved Minutes of the Board of Directors Meeting
July 2, 2008

ATTENDANCE

Board Present: Vern Chase, Elizabeth Crouch, Kathy Dahlstrom, Pauline Gubbels, Pam Halsan, Don Henderson, Michael Kealy, Carol Kinney, Pam LeMay, Joel Phillipps, Doug Purcell

Guests Present: Lamin Manneh, Pat Thorpe

Representatives Present: None

Board Absent: Val Mohney, Frank Yamamoto

Call to Order: President Doug called the meeting to order at 7:30am, a quorum was present.

1. Agenda--approved
2. Secretary's Report: June 4, 2008 Board Meeting Minutes--approved

3. Treasurer's Financial Report: Joel reported the following balances:

\$11,565	Crime Watch	\$10,050	General Fund
\$51,915	Money Market	\$38,757	Waterfront Festival

Joel noted that net assets were down about \$459 from this time last year but that the majority of the expenses from the Waterfront Festival have already been paid and an additional \$3,800 of income was yet to be received. He noted that the credit card machine monthly charge is \$36/month with an annual fee of \$60-65. The use of this loaned machine requires the club to maintain its account with Frontier Bank. Doug mentioned that there was \$15,000 in the Club Foundation for scholarships but that \$21,000 in scholarships has been encumbered. He indicated that \$6,000 will be fronted by the club with reimbursement back to the club after the November auction.

Action Items

Within two weeks, Joel with help from Craig, Doug, Kathy will email the board and Pat Thorp a detailed Waterfront Festival spreadsheet which indicates income/expenses for specific festival areas. Joel will research other possibilities for the credit card machine. Paying quarterly dues by credit card and potentially an automatic payment plan for those who pay by credit card will also be reviewed. Doug will explore options for the "loan" for scholarship payments be reimbursed post auction.

4. Directors' & Vice-President's Reports:

Vice-President – Pauline complimented Doug on the use of the Strategic Plan at the Retreat. She also reported that Michael will ensure that all members have it in their member binder. It was suggested that our Rotary Cares efforts be included in the district's fourth quarter Family of Rotary report.

Membership – Michael reported that 8 former members have been terminated. He proposed that Honorary Memberships be continued for Darlene Stern and Carolyn Douglas. He proposed that Joan Longstaff be granted an honorary membership as well as Phil Abromowitz. Both items were M/S/P. Michael proposed membership for Matt Smith, Georgene Jones, and Dan Robles---M/S/P. There was discussion about including an attendance requirement in our club Bylaws as well as the exact amount that a member on leave is required to pay to the club. Members with 100% attendance will be honored at the July 15th meeting.

Action Items

Michael will formally notify Joan and Phil about their Honorary Memberships. He will work with Pam H. and Kirk re the necessary revisions that may need to be made to the Bylaws regarding attendance and payments that need to be made during leave of absences (LOA). Pam L. will prepare a blue badge for Phil.

Service Projects – Don reported that he is preparing criteria for projects (including goals, timelines, monetary request, club sponsor) that will be used to evaluate requests for funding.

RI Foundation – Doug reported that the Scholarship Committee will remain under the RI Foundation. Kathy shared that this will be an active year with the Polio Plus and Every Rotarian/Every Year projects. It was M/S/P that including a line for RI donations should be added to the quarterly dues statement.

Action Items

Kathy will notify Warren about the Scholarship Committee remaining under the RI Foundation Committee. Doug, Kathy and Joel will work together to add the option for making an RI donation to the quarterly dues statement.
Carry over: Kathy volunteered to bring a visual representation of club members who have contributed to RI, hoping to encourage “Every Rotarian/Every Year.”

Public Relations –Vern reported that Kirk has resigned as the editor of the Backwash. He mentioned that a hardcopy for each member is a goal. The Backwash responsibility will now be under PR. Pat Thorp volunteered to assist with this publication. Vern indicated that he is researching the possibility of ads in the local papers.

Action Items

Carry over: Vern will research possibilities for including a phone number and website address in all publicity and marketing efforts. He will report back to the board about the infrastructure needed for those two marketing modalities.

Club Administration – Pam H. reported that she has speakers through September. Libby has agreed to head a Fellowship Committee which includes the Firesides and a regular family activity. Doug will work with Pam H. on the new Duties List (Greeter and Invocation). Doug will work with Pam L. on how members will be reminded about their duties. Tenure Reclassification Talks and Rotary education announcements will be made at every meeting. Pam H. will complete the Bylaws revision.

Action Items

Carry-over: Pam H. will complete the Bylaws revision. Doug will work with the two Pams regarding the Duties List.

Fund Raising – No report from Frank but Pat Thorpe shared an idea for a new fundraising project, “Photomathon.” The board agreed that she should present it to the club at the July 15th meeting. Vern reminded the board that volunteers will be needed for the Taste of Edmonds which has already been designated as a fundraiser.

Action Item

Pat will share the Photomathon idea at the July 15th business meeting. Doug will remind Frank that volunteers are needed for the Taste of Edmonds.

Carry-over: Larry will make a report at the next board meeting re the Waterfront Festival Committee’s debriefing meeting.

Club Foundation—No report

5. Unfinished Business

- Bylaw Revision

Action Item

Carry-over: Doug, Pam H. and Kirk will coordinate on the bylaw revisions needed and email to the board before the ____ (August) meeting. Then the club members will be asked to their approval.

- Committee descriptions, membership—No discussion due to time constraints
- Board member bios to Kirk---Doug reminded those who have not to do so
- SE Asia Relief Project—No discussion due to time constraints

Action Item

Carry-over: Elizabeth, Carol and Meena will continue to meet to determine what the greatest needs are so that a matching grant can be written.

6. New Business

- Carol indicated that she was working with Elizabeth, Kathy, Pat and Doug on a Member Survey.

Action Item

Carol will email the survey to the board for consideration at the August board meeting prior to being given to members.

Doug adjourned the meeting at 9:15am. Next meeting will be on August 6th at 7:30am in the Port of Edmonds Boardroom. Any director unable to attend is requested to send a report to Doug.

Respectfully submitted—Pam LeMay