

ROTARY CLUB OF EDMONDS

Approved Minutes of the Board of Directors Meeting
August 5, 2009

Board Present: Vern Chase, Don Henderson, Kirk Greiner, Pam Halsan, Sophie Hamilton, Carol Kinney, Pam LeMay, Joel Phillipps, Pat Thorpe, Meenakshi Tomar, Jim Welsh, and Frank Yamamoto

Board Absent: Doug Purcell

Guests: Phil Abromowitz, Diane Buckshnis, Pauline Gubbels—Chair, RCE Foundation

The meeting was called to order by President Carol at 7:30am who noted that a quorum was present; guests were welcomed.

Secretary's Report: July 1st Board Meeting Minutes were approved.

Treasurer's Report: Joel reported the following July balances:

Crime Watch	\$ 12,597	General Fund	\$ 9,006
Money Market	\$ 83,223	Waterfront Festival	\$ 194

He noted that \$35,000 (Waterfront Festival Reserve) has been placed in a 12 month CD.

Action Item

Carry-over: Joel will make recommendation for laptop purchase which will be purchased after Windows 7 is released.

President's Report: Carol thanked Joel and Pat for their assistance in developing the proposed 2009-2010 budget which was distributed. The board reviewed every line item. There was discussion about service projects that were specifically mentioned in the budget but had not gone through the approval process that had been developed last year as part of the Strategic Planning recommendations. It was M/S/P that the process would be followed but that the funds request by the Service Project Chair would remain the same. The 2009-2010 budget as amended was M/S/P. Joel will distribute a "clean" copy of the budget to the board. Carol also asked for board approval of the 2009-2010 contract with the Edmonds Conference Center---M/S/P

Action Items

Joel will send the board a "clean" copy of the 2009-2010 budget. Pat will check with Bill Toskey about how the Teacher of the Quarter and Students of the Month are determined.

Carry-over: When appropriate, Carol will invite Jane and Rudy to a meeting for presentation of his Honorary Club Membership certificate.

Vice-President's Report: Kirk reported no activity at this time.

Directors' Reports:

Membership – Meenakshi reported that the committee is developing strategies to increase retention of members and encouragement for new members to move from red to blue badges. This could include a monthly 15 minute meeting prior to a weekly meeting and more time at the regular meetings devoted to membership development. The board also applauded the concept of exit interviews; Meenakshi agreed to conduct them. Val Mohoney and Bill Wallace have resigned since the last board meeting. It was M/S/P to approve Tom Hawley for membership should he decide to join.

Action Items

As requested, time will be allotted to the Membership Committee at weekly meetings.

Carry-over: Meenakshi will purchase the Rotary's DVD for review.

Service Projects – Jim had no report. Don agreed to give Jim all the documents and background material that had been developed to assess new service project proposals.

Action Items

Don will meet with Jim to review the approved process for assessing funding requests for new service projects.

Carry-over: Carol and Bill will speak with Larry about paperwork needed for the garage project. Elizabeth Crouch will continue to explore a possible project on the fishing pier. Lwanga will email Jim his project request form which will be reviewed by the board. Jim and Elizabeth will encourage Lamin to complete the Gambia water project funding request.

RI Foundation – Pat had no report. Pam L. requested that the scholarship checks be sent to the recipients' colleges. These checks will be written out of the RCE Foundation with any shortfall covered out of club funds.

Action Item

Brent and Joel will mail the scholarship checks to the appropriate colleges.

RCE Foundation – Pauline reported that she has been elected President with Don as Vice-President, Carol as Secretary, and Brent as Treasurer. She will be reminding club members that they are also members of the RCE Foundation. The Tsunami funds have all been expended for Shelter Boxes. Approximate funds in the account are \$12,823 for Scholarships; \$4,000 endowment; \$9,000 General Fund.

Public Relations – Discussion included whether the Edmonds Center for the Arts line item should be moved from Service Projects to PR but it was agreed to keep it in Service Projects. Vern reported that the club will also advertise and sponsor the Cascade Symphony and the Sno-King Community Chorale.

Pat asked the board to break the tie between the club bulletin names voted on by members. The new name will be RCE WAVE.

Administration – Pam H. reviewed the club’s relationship with the Edmonds Memorial Park. She will submit a new service project proposal form regarding the club’s financial coverage of the park’s sign. M/S/P that the published meeting start time will be 11:30am.

Action Items

Pam H. will complete a new service project request form for funding of the Edmonds Memorial Park sign.

Carry-over: Staser will replace the Rotary decal on the Service Club sign when it is received.

Fund Raising – Frank shared publicity in the current Rotarian magazine regarding a New Jersey club’s car raffle. It was agreed that the September Fireside will be devoted to developing ideas for fund raising. In the meantime, all ideas (ie garage sale) can be submitted directly to Frank.

Action Items

The September Fireside will be devoted to fund raising—Don Henderson agreed to host.

Carry-over: Frank will present the board with potential fund raising projects. Frank will work with the various fund raising committees to get specific information on their project development including a budget for the Waterfront Festival. Carol and Pam H. to identify a time for fund raising brainstorming at a club meeting. Carol and Frank will lead a discussion to determine the scope of a raffle and determine club commitment. If the raffle is approved by the club members, Doug will complete the gambling application.

Sgt-at-Arms -- Sophie shared that the four caterers will be charging less than last year’s cater but that soda is not provided or included in this year’s cost. When there is a fifth Tuesday, the meeting will be catered by one of the four caterers on a rotating basis. Caterers will be asked to provide a menu sign for the table. The center is charging half of last year’s rate for the coffee service. It was suggested that leftover food could be sold to club members. Pat pointed out that the \$110 quarterly fee paid by members does not meet the actual costs of the meal and venue rental, especially when the club pays for guests/speakers. After discussion, it was M/S/P that club members will pay \$10 for their meal and will receive a drawing ticket; visitors and visiting Rotarians will pay \$20 for meal and drawing ticket.

Action Items

Sophie will ask caterers to provide a menu sign. Joel will make a new registration desk sign to reflect the meal/coffee costs for members, guests and visiting Rotarians.

The meeting adjourned at 9:15am.

Next board meeting will be on September 2, 2009 at 7:30am in the Port of Edmonds Commissioners' Room. Any director unable to attend is requested to send a report to Carol.

Respectfully submitted, Pam LeMay