

ROTARY CLUB OF EDMONDS
Draft Minutes of the Board of Directors Meeting
September 5, 2007

ATTENDANCE

Board Present: Vern Chase, Kathy Dahlstrom, Pauline Gubbels, Pam Halsen, Michael Kealy, Pam LeMay, Susan St. Germaine, Don Schmutz

Guests Present: Staser Holcomb

Board Absent: Dennis Gallagher, Alex Hopkins, Doug Purcell, Larry Thronsen

Introductions & Guests: None

Call to Order: Vern opened the meeting at 7:30am.

1. Agenda: No additions or deletions were made.
2. Secretary's Report: July 5, 2007 Board Meeting Minutes were approved as well as the summary of the August 1st meeting notes.
3. Treasurer's Financial Report: Susan reported that an additional \$1500 in Waterfront Festival expenses had come in and that \$99,329 was in our checking/savings accounts. She also indicated that the electronic quarterly notifications were not working and that she would be returning to printed/mailed invoices.
4. Directors' & Vice-President's Reports:
Vice-President – Pauline indicated that the Strategic Planning Committee (Carl Swenson, Pat Thorpe, Don Henderson, Jeff Martin, Frank Yamamoto, and Carol Kinney). Others will be invited to meet with the group depending on the topic (for example, reviewing the history of the club; getting directors' input regarding mission and goals). The first quarter "Family of Rotary" report will be shared at the October Board meeting. The 2nd quarter report will include the Holiday event (Bruce Hoegemann and Pam Halsen will co-chair).

Membership – Michael was thanked for the great job of putting together the membership binders. At the September 11th club meeting as part of the Rotary Minute, he will be making a pitch regarding mentorship. He reported that Val and Elizabeth will be working on the networking activity. Pam L. is collecting email addresses of all guests for potential follow-up by Michael. She is also including them as Friends of the Club in our ClubRunner system.

Service Projects – Don indicated that Carol Kinney will do a report in the future regarding our international scholarship project. Regarding Trinity Place, the garages must be brought up to code before our club can install the garage doors. He shared that there has been some concern about how children are selected for the Holiday Shopping Spree. He will give us more information at a future meeting. Don brought up our sponsoring of a Young Artist. It is in the budget

and there is no action required except to send the \$1500 check which Susan will do. He shared requests from Operation Warm Coat and Sherry Ramm's resubmitted request for Breakpoint Dance. Since neither was in the budget, no money was approved.

Action Item

The board recommended that Don and his committee come up with criteria for Community Service grants including how they meet the club's mission/goals; that requests to make presentations at meetings need to be prearranged with the club president rather than just having the speaker show up at a meeting; and as much as possible, have requests received during April/May budget development. Kathy will ask Carol Lucas to become involved (perhaps chair) the Vocational Services and Business Exchange committees.

RI Foundation – Kathy reported that members + match now equal \$3000 and that November is Foundation month.

Public Relations – Vern reported that Anne Cassidy, EdCC Foundation Director, will be attending the next meeting to receive the club's donation check and that Carol Kinney will be making a future presentation about Rabour Village and the Rotary's donation.

Club Administration – Pam H. reported that she has booked speakers through November.

Fund Raising - Waterfront – Director absent; no report. Vern indicated that an 2008 agreement with Craig is in progress. Michael reported that he put in an application for the street banner.

Action Item

Stacer and Michael will follow-up with the city of Edmonds to ensure that we get the desired timeframe and location of the banner advertising the Waterfront Festival.

5. Old Business – Nothing
6. New Business – Pam H. requested approval for a new club banner which will hang outside the conference center. M/S/P

Action Item

Pam L. agreed to get it from Speedy Signs for September 11 installation.

Vern requested a change in the club bylaws (Section 4, Article 5) to move the board meetings from the third to the first Wednesday of the month.
M/S/P

Action Item

Vern agreed to meet with Stan Dickinson regarding insurance coverage for the club. Susan agreed to cut the \$300 check budgeted for the Rotary Rose Parade float.

7. Other Business—Kathy said that she will be asking Carol Lucas if she would like to play a leadership role in our club's involvement with Interact since Meadowdale High School expressed interest in forming a group.

Vern was thanked for his service as 1st Quarter President.

Meeting adjourned at 9:10am.

Next meeting will be on October 3rd at 7:30am at the Port Commission Meeting Room. Any director unable to attend is requested to send a report to Pat Shields, 2nd Quarter President.

Respectfully submitted—Pam LeMay